

Ozaukee Master Gardeners Executive Board Meeting  
September 11, 2017  
Ozaukee County Administration Center, Port Washington, WI

**Present:** Jerry Nelson, Jim Layton, Cindy Behlen, Marion Kanack, Janet Silvermann, Mary Ingles, Stan Suring, Erin Schanen

**Absent:** Roseann St. Aubin, Kay Krier, Joy Schultz

**President,** Jim Layton called the meeting to order at 6:45 p.m.

**Minutes:** The minutes as presented by e-mail were approved.

**Treasurer's Report:** Joy Schultz submitted the treasurer's report by e-mail , it was approved.

**Project Committee Report:** Cindy Behlen reported there was nothing new to report at this time.

**Operations Committee Report:** Erin Schanen said there is nothing new to report at this time.

**Agriculture Agent Report:** Steph Plaster reports that the Criminal Background Checks are currently being waived and the state is looking at the procedure.

**Old Business**

- A. Open Position Bill Greymont resigned from the board. Stan Suring volunteered to fill the position. Stan will be the interim board member replacing Bill.
- B. Webmaster Position Update: Rob Charlier Anglim left Ozaukee Master Gardeners to join Washington County Gardeners, he had been the Webmaster. Currently, Joya Locklear is interested in taking

over the position. The board discussed the need for a checklist of the duties for the Webmaster and the need to have two people for maintenance. Erin also asked the board members to review and give feedback for the website. We currently have a three year hosting package for the website which would last until 2020.

- C. Logos- Steph Plaster reported there was some confusion about the OMG logo versus the state logo. The Ozaukee Master Gardeners logo is our local logo and will be used for most correspondence and our clothing logo. OMG membership can order apparel with the state logo by contacting the UW-Extension office. In addition, replacement pins can be ordered from the UW-Extension office for minimal fee.

### **New Business:**

- A. Project Proposal: Cindy Behlen and Kathy Butler, the 4-H Youth and Development Coordinator for Ozaukee County asked the board to consider a new Countywide Horticulture Project. OMG would share the responsibility and coordinate the resources for the project with the 4-H coordinator's office. We will discuss this further at next month's meeting.
- B. Email list maintenance- The Membership Committee had some questions about the email maintenance. Steph Plaster said that her office tries to go through the list and update it on a regular basis. Questions about a membership can be addressed with Steph.
- C. Goals/Budget Preparation: Committee Chairs should be reminded that they need to plan next year's goals and budget, and attend the Executive Board meeting for review.
- D. OMG can hand in their Volunteer Hours and their membership check at the September 28th General Meeting. Prompt reporting of hours is greatly appreciated by the UW-Extension office.

**Other New Business:** Jerry Nelson proposed having an education or seminar that would include a fee for early shopping at the plant sale. We will discuss this further at the October meeting.

**Next meeting: October 9, 2017**

**Ajournement: 8:10**

**Respectfully submitted by Marion Kanack subbing for Kary Krier**